Employment Application

Applicant Information

Full Name: _____ Date: _____
Last   *First*   *M.I.*

Address: _____
Street Address   *Apartment/Unit #*

_____
City   *State*   *ZIP Code*

Phone: _____ Email _____

Date of Birth: _____ Social Security No.: _____ Available Start Date: _____

Position Applied for: _____

Are you applying for full or part time?   Full ☐   Part ☐

Are you a citizen of the United States?   Yes ☐   No ☐   If no, are you authorized to work in the U.S.? Yes ☐   No ☐

Have you ever been convicted of a felony?   Yes ☐   No ☐   If yes, explain: _____

Education

High School: _____ City and State: _____ From: _____ To: _____

Did you graduate?   Yes ☐   No ☐   Diploma: _____

College: _____ City and State: _____ From: _____ To: _____

Did you graduate?   Yes ☐   No ☐   Degree: _____

References

Please at least 1 professional reference. No family members.

Full Name: _____ Relationship: _____ Phone: _____

Full Name: _____ Relationship: _____ Phone: _____

Full Name: _____ Relationship: _____ Phone: _____

Previous Employment

Please provide past employment for at minimum the past 2 years.

Company: _____ Supervisor: _____ Phone: _____

Address: _____ Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference?   Yes ☐   No ☐

Company: _____ Supervisor: _____ Phone: _____

Address: _____ Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes ☐   No ☐

Availability

For closing shifts, you may work approximately one hour past closing time.
Closed Monday and Tuesday during the summer.

4:30pm-9:30pm	12pm-9:30pm	3:30pm-12am	9am-12am	9am-9pm	4:30pm-9:30pm	9am-9:30pm
Wednesday	**Thursday**	**Friday**	**Saturday**	**Sunday**	**Monday**	**Tuesday**

Other

Please use the following space to list additional skills and/or knowledge you possess:

_____

_____

_____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____